

# COMMUNITY LEARNING AND SKILLS

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## Information Advice and Guidance

### Our Aim:

**Community Learning and Skills (CLS)** aims to provide learners with high quality Information Advice and Guidance (IAG).

We are committed to providing informative, impartial IAG that is relevant to the individual and their interests and aspirations. Through this IAG process we seek to develop all learners' wellbeing both academically and socially whilst facilitating progression and personal development.

### Principles:

To treat all learners as individuals, fairly and with respect, in accordance with Kent County Council guidelines for equality and diversity.

- To provide services that are impartial and objective
- To provide IAG that enables informed choices
- To provide needs appropriate IAG throughout the learners' journey
- To ensure staff have the skills and knowledge to support our IAG aim.

**CLS information and advice services are provided within the terms of the CLS Privacy Notice and Learner Charter.**

